



LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE MEETING NOTES

ITEM	DESCRIPTION	COMMITTEE TO (Note, Confirm, Decide)	RESP:
	Notes of the meeting of the LHAAC held on Friday 27 September 2019 commencing at 1000 at Edith Cowan House, ECU Campus, Joondalup		
1.0	Welcome and Apologies		
1.1	Due to there being insufficient members able to attend this meeting in person, it was agreed that major agenda items would be communicated by email and support or opposition to the content be sought from members via email communication. All non-major items were deferred to a later meeting.		
2.0	Minutes of the Meeting Held 7 June 2019		
2.1	<u>MOTION: (Dunn/Wilson)</u> The Minutes of the Meeting held 7 June 2019 be adopted as a true and correct record.	<u>In Favour</u> <u>(ED, DW, FA, JJ, KF, SU)</u> <u>GB and GD were absent from the June meeting and therefore cannot vote.</u>	
6.0	FINANCIAL SUSTAINABILITY		
6.1	<u>Accounts Passed for Payment since the last meeting (Attachment 6.1)</u> MOTION: (Dunn/Wilson) That the accounts listed in Attachment 6.1 in the sum of \$193,252.57 are acknowledged as paid and approved by the Committee.	<u>In Favour: (8-0)</u>	
6.2	<u>Daily Operating Account Summary (Attachment 6.2)</u> MOTION: (Dunn/Wilson) The Daily Operating Account Summary is received and noted.	<u>In Favour: (8-0)</u>	
6.3	<u>Current Investments (Attachment 6.3)</u> MOTION: (Dunn/Wilson) The Summary of Current Investments is received and noted.	<u>In Favour: (8-0)</u>	

ATTACHMENT 6.1

ACCOUNTS PASSED FOR PAYMENT (1 June 2019 to 20 Sept 2019)

OBB 815	ARL	Analyst Fees April	7,419.00
OBB 816	Agrifood	Analyst Fees April	20,270.00
OBB 817	Murdoch University	Analyst Fees (Blood Tests for G/ Geraldton)	891.00
OBB 818	Andrew Romeo	Fortnightly Pay 3	364.00
OBB 819	Trevor Chapman	LHAAC Catering	188.00
OBB 820	ATO	Tax Payable	3,858.00
OBB 821	Austral Risk	D & O Insurance	1,740.00
OBB 822	Austral Risk	Broadform Insurance	1,110.00
OBB 823	EHA (WA)	Sponsorship	2,200.00
OBB 824	ATO	Tax Payable	2,448.00
OBB 825	ARL (WA)	Analyst Fees May	11,026.00
OBB 826	ARL (WA)	CSP Fees May	16,401.00
OBB 827	ARL (WA)	CSP 26 June	20,028.00
OBB 828	Agrifood	Analyst Fees May	27,558.00
OBB 829	Andrew Romeo	Fortnightly Pay 4	364.00
OBB 830	Trevor Chapman	Mobile Phone Reimb 2018/19	600.00
OBB 831	Trevor Chapman	Stationery	34.82
OBB 832	Andrew Romeo	Fortnightly Pay 5	364.00
OBB 833	Small Business Clg/House	Super Contribution	3,070.52
OBB 834	Andrew Romeo	Fortnightly Pay 6	364.00
OBB 835	ARL (WA)	CSP 25 April	2,552.00
OBB 836	ARL (WA)	Analyst Fees June	18,951.46
OBB 837	Agrifood	Analyst Fees June	25,689.69
OBB 838	Andrew Romeo	Fortnightly Pay 7	450.00
OBB 839	Andrew Romeo	Fortnightly Pay 8	364.00
OBB 840	ATO	Tax July	2856.00
OBB 841	ARL (WA)	Analyst Fees City of Stirling	467.50
OBB 842	ARL (WA)	Analyst Fees July	8795.55
OBB 843	Agrifood	Analyst Fees July	8315.56
OBB 844	Perth Printing	Printing of SS Books	1588.00
OBB 845	Andrew Romeo	Fortnightly Pay 9	364.00
OBB 846	Andrew Romeo	Fortnightly Pay 10	364.00
OBB 847	Trevor Chapman	Office Supplies	9.47
OBB 848	Chatto BS	Services Mar – June	2050.00
c/n 477916	Australia Post	Mailing of Invoices	137.00
		SUB TOTAL FOR APPROVAL	193,252.57

DAILY OPERATING ACCOUNT SUMMARY
1 JUNE 2019 to 31 AUGUST 2019

DATE	DETAILS	AMOUNT	BALANCE
1 June 2019	Opening Balance B/F		\$115,774
	ADD:		
	Estimated Income 1 Jun to 30 Jun	\$2,494	
	Term Deposit Surrender	\$50,000	
	Estimated Income 1 July to 31 Jul	\$261,945	
	Estimated Income 1 Aug to 31 Aug	\$334,810	
	Sub Total (1)	\$649,249	\$765,023
	LESS:		
	Account Expenditure 1 Jun to 30 Jun	\$122,695	
	Account Expenditure 1 Jul to 31 Jul	\$31,704	
	Account Expenditure 1 Aug to 31 Aug	\$53,227	
	Sub Total (2)	\$207,626	\$557,398
31 Aug 2019	Closing Balance (1) – (2) c/f		\$557,398

ATTACHMENT 6.3

SUMMARY OF CURRENT LHAAC INVESTMENTS

DATE	ACCOUNT	ACTION
28 Aug 2019	BANKWEST 089-355939-3	\$50,000 Term Deposit RENEWED for 3 months at 1.8%
28 Aug 2019	BANKWEST 089-355942-4	\$50,000 Term Deposit RENEWED for 3 months at 1.8%
28 Aug 2019	BANKWEST 089-355943-2	\$50,000 Term Deposit RENEWED for 3 months at 1.8%
28 Aug 2019	BANKWEST 089-355944-0	\$50,000 Term Deposit RENEWED for 3 months at 1.8%
28 Aug 2019	BANKWEST 089-355945-8	\$50,000 Term Deposit RENEWED for 3 months at 1.8%
28 Aug 2019	BANKWEST 089-355946-6	\$50,000 Term Deposit RENEWED for 3 months at 1.8%
28 Aug 2019	BANKWEST 089-355947-4	\$50,000 Term Deposit RENEWED for 3 months at 1.8%
28 Aug 2019	BANKWEST 089-355948-2	\$50,000 Term Deposit RENEWED for 3 months at 1.8%
21 June 2019	BANKWEST 089-364141-7	\$50,000 Term Deposit RENEWED for 3 months @2.10%
21 June 2019	BANKWEST 089-364143-3	\$50,000 Term Deposit RENEWED for 3 months @2.10%
21 June 2019	BANKWEST 089-364144-1	\$50,000 Term Deposit RENEWED for 3 months @2.10%
13 Sep 2019	BANKWEST 162-117086-2	\$50,000 Term Deposit RENEWED for 3 months @1.80%
13 Sep 2019	BANKWEST 162-117087-0	\$50,000 Term Deposit RENEWED for 3 months @1.80%
13 Sep 2019	BANKWEST 162-117088-8	\$50,000 Term Deposit RENEWED for 3 months @1.80%
13 Sep 2019	BANKWEST 162-117089-6	\$50,000 Term Deposit RENEWED for 3 months @1.80%
13 Sep 2019	BANKWEST 162-117090-1	\$50,000 Term Deposit RENEWED for 3 months @1.80%
13 Sep 2019	BANKWEST 162-117092-7	\$50,000 Term Deposit RENEWED for 3 months @1.80%
18 Sep 2019	BANKWEST 089-370221-9	\$50,000 Term Deposit Renewed for 3 months @1.80%
18 Sep 2019	BANKWEST 089-370222-7	\$50,000 Term Deposit Renewed for 3 months @1.80%
18 Sep 2019	BANKWEST 089-370223-5	\$50,000 Term Deposit Renewed for 3 months @1.80%
18 Sep 2019	BANKWEST 089-370224-3	\$50,000 Term Deposit Renewed for 3 months @1.80%
18 Sep 2019	BANKWEST 089-370225-1	\$50,000 Term Deposit Renewed for 3 months @1.80%
18 Sep 2019	BANKWEST 089-370226-9	\$50,000 Term Deposit Renewed for 3 months @1.80%
24 June 2019	BANKWEST 089-364145-9	Account Closed 24 June 2019 and funds transferred to Operating Account

NOTE:

As at 20 Sept 2019 LHAAC has \$1,150,000 in term deposit principal amounts.
Accumulated interest is paid into Operating Account.